

SOUTHWIND SHORES II H.O.A. BOARD MEETING

June 22, 2020

Present: Sharon Boivin, Teresa Jescovitch, Mark Starkey, George Tsoukleris, Tom Ronksley

Topic	Discussion
Call to order	Meeting called to order by Sharon at 6:36 p.m.
Election of Officers	<p>-Introductions were made between the Board members. Sharon, Teresa and George terms end in June 2021. Mark and Tom terms end in June 2022.</p> <p>-Officers were elected, approved and duties were reviewed. President, Sharon Boivin, will be the leader. Vice President, Mark Starkey, will organize community events and welcome new residents. Environmental Chair, George Tsoukleris, will manage contracts for the grounds, maintenance issues and review architectural requests. Treasurer, Tom Ronksley, will manage the books. Secretary, Teresa Jescovitch, will record minutes of all meetings and update the POA contact list.</p> <p>-Teresa to notify all residents of the new Board members, their titles and send out an updated POA contact list by email.</p> <p>-Sharon distributed thumb drives to each Board member that included the Southwind Shores II procedures.</p>
Old and New Business	
SCC Filing	Mark will take care of the filing that has to happen each year after officers are elected.
Suntrust Bank	Sharon, Mark and Tom will discuss updating the bank signatories.
Treasurer Transition	Mark will back up QuickBooks on the computer before handing it over to Tom. Sharon will help with the installation of the software.
Drain field Inspection	The next drain field inspection is due in March/April of 2023.
Audit	It was agreed to postpone the financial audit until next year due to the pandemic. The Board reviews the financial reports at each meeting to verify that all is in order.
Gate Key Replacement	The gate key replacement cost was discussed. The Board approved raising the price from \$15 to \$25 starting June 28, 2020 to cover the cost and inconvenience of making new keys.
Facebook Group	Several years ago, the Board decided to limit members on SWS II private Facebook group to named property owners. The Board discussed this and agreed to allow family members of property owners to become members on Facebook when there are special circumstances (such as if a named property owner is in poor health). Any requests should come to the Board for discussion and a decision.
Gate Being Left Open	The community gate to the boat ramp has frequently been left open by homeowners/visitors. Sharon asked Board members to monitor to determine if we need to ask all homeowners to close and lock the gate behind them on entry and after exiting. George will send out a notice to residents to abide by existing procedure and avoid making it necessary to lock the gate after every entry and exit.
Common Area	<p>-George will send out an email to residents and remind everyone to clean up after themselves so everyone can enjoy the community space.</p> <p>-George will look into the solar lights that are not working and replace the batteries.</p> <p>-George will spray the weeds in the common areas and pull weeds as needed.</p>
SWS II Equipment	The community-owned equipment list was updated. Teresa will provide a list to the Board members.
Adjournment	Meeting adjourned at 7:35 pm.