

SOUTHWIND SHORES II H.O.A. BOARD MEETING

April 29, 2020

Via telephone: Present: John Fortuna (President), Sharon Boivin (Vice President), Teresa Jescovitch (Secretary), Mark Starkey (Treasurer), George Tsoukleris (Environmental Chair)

Topic	Discussion
Call to order	John called the meeting to order at 6:02pm.
Approval of minutes	John and Mark approved the minutes from March 18 th .
Financial Update	Mark sent the income and expense reports to the board members by email. Mark and Sharon will review the line items and work on a new budget for the neighbors report in May.
Old and New Business	
Action list Update	All items completed.
Front Entrance Landscaping	John has received positive compliments on the front entrance. Thank you to all who have helped.
Drain field Inspection-County required	George will complete the county paper work and send it in tomorrow. Drain field inspection has been completed.
Executive Session	
Secretary Records	Discussion on paper files left from previous board members and what can be purged. John has seen and can verify that the original by-laws and all updates are at the county office.
Election – June 2020	John recommended not to hold an annual board meeting in June at the pavilion and Teresa second the motion. Due to the governor's stay at home order and putting emphasis on everyone's safety, the annual picnic will be cancelled and the voting will be held by email.
Reports needed for annual HOA meeting **All reports due by the end of May.**	John to provide the president report and a voting form. Mark to provide the current financial report and new budget. George to provide the environmental report. Teresa to provide the updated SWS II contact information.
Thumb drives	John requested everyone to turn in their jump drive for updating.
Common Area	Port a John being delivered in May. George will be setting up the picnic tables and grills on Monday at 11:00am if anyone would like to help.
Next Meeting	The next meeting will take place at 6pm on Thursday, May 28 th .
Adjournment	John made a motion to dismiss, Sharon seconded and the board unanimously voted to adjourn the meeting at 6:27pm.